

DRAFT Telephone Conversation/Meeting Summary

Boston **Logan Airport Noise Study**
Logan International Airport

DATE: 01/09/07
TIME: 10:00 a.m. EDT

Telephone Conversation
 Meeting
 Other

SUBJECT: Project Management Call

SUMMARY PREPARED BY: Chris Jones

DATE PREPARED: 01/11/07

PARTICIPANTS (include affiliation):

Name	Affiliation
Stephen Smith	PC
Jon Woodward	IC
Richard Doucette	FAA
Sandra Kunz	CAC
Ralph Dormitzer	CAC
Steve Kelly	FAA
Flavio Leo	Massport

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_____ Individuals _____ Files

Public Information and CAC Member Q&A Protocol:

Sandra Kunz expressed some concern about the use of resources required to provide technical information to those who request it. There was some discussion on how best to address these concerns. Gail Lattrell asked what the protocol should be for communicating with members of the public. She assumed that communication can continue via e-mail. There was some discussion on request for information from members of the public.

Flavio Leo expressed some concern over the lack of direct response to community inquiries. He suggested that a FAQ be created to address these questions. Massport has done this before to indicate that they are listening to concerns. S. Kunz offered some suggestions for appropriate questions and answers. G. Lattrell suggested that the FAA hold a public informational meeting. John Woodward expressed some misgivings about having a meeting before the cumulative noise effects analysis has been completed. G. Lattrell pointed out that there is a need to quell public concern and that this can be achieved before the cumulative noise effects analysis is complete. There was discussion on the amount of information that would be required for such a meeting. Ralph Dormitzer stated that a meeting with own leaders is the best way to address community concerns. F. Leo stated that a FAQ will be needed once the cumulative noise effects analysis is complete.

F. Leo explained the process for formal recommendation of the alternatives by Massport as he understands it. The CAC will need to send Massport an official recommendation of approval of

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the alternatives. At this point, the Catex documents would be completed, then Massport would have the Catex documents and recommendations to implement the

Topic/Discussion	Action Item/Responsibility
As noted above.	<ul style="list-style-type: none"><li data-bbox="873 514 938 546">• S