

DRAFT Telephone Conversation/Meeting Summary

Boston Overflight Noise Study Logan International Airport

DATE: 3/21/06

TIME: 9:00 AM



Telephone Conversation



Meeting



Other

SUBJECT: Project Management Call

SUMMARY PREPARED BY: Cheri Massaro

DATE PREPARED: 3/22/06

PARTICIPANTS (include affiliation):

<u>Name</u>	<u>Affiliation</u>
Steve Smith	PC
Sandra Kunz	CAC
Ralph Dormitzer	CAC
Gail Lattrell	FAA
Berta Fernandez	IC
Flavio Leo	Massport
Stan Matthews	IC

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SUMMARY OF CONTINUING ACTION ITEMS

Steve Smith and Greg Wellman opened the meeting by outlining critical timelines represented in an email from last week. The Project Management Team (PMT) agreed that Phase 1 needs clarification with timelines. Steve reported that all of the alternatives are being taken into consideration, but there is a possibility that Alternative 13 and Alternative 8 may not be selected.

The PMT agreed that they can move forward with other alternatives that do not pose problems while problematic alternatives will be discussed further in Phase 1 or Phase 2. The PMT reported that the Phase 2 work plan is a concern: if the grant money is not obtained in time, Phase 1 and Phase 2 will not dovetail together and, as a result of this, work stoppage is possible. The PMT explained that there is also a problem with consultant fees in regards to the scope. The PMT confirmed that they are waiting for FAA to assign someone to be head of this project. The PMT agreed that they need to transition from a technical scope to the EIS with FAA consent on the EIS.

The PMT agreed that Massport and FAA have to work together in order to draw up a grant application. The PMT confirmed that they need to get the money settled for 2006 because of other construction projects already slated for 2007. The PMT confirmed that FAA needs to assign someone to the funding. Key issues that the PMT needs to address are the leaders of the project and the roles of the CAC consultants. The PMT predicts that everyone will work together on the scope.

The PMT questioned BOS/TAC's role in the EIS, their participation in this project, and the effect on the number of meetings and technical analysis that will take place on the Scope and EIS. The PMT agreed that decisions will have to be deliberate. The PMT agreed that other bodies can have part of the evaluations and technical analysis brought together in order to submit an EIS

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Steve Smith confirmed that the grant application is set for May 15, 2006 with the FAA. Steve reported that the timeline leaves the second half of April to write the scope. The PMT agreed that FAA has to approve of including BOS/TAC on the scope. The PMT confirmed that they may not be able to remove the EIS from the scope and call it an Alternative Analysis. The PMT reported that cost is an open item.

The PC explained that the initiatives and review processes need to be more efficient and everyone needs to be comfortable with the scope. The PC reported that the BOS/TAC Baseline task is more difficult for the review process and the PMT has two weeks for FAA to decide. The PC suggested letting the noise analysis out on Alternatives 6, 7, 14, 15, and late night alternatives. The PC reported that Alternative 13 needs further discussion.

Gail Lattrell and Flavio Leo will coordinate later today on a timeline for direction of getting people involved together and communicate further on these issues via email this week.

The PMT confirmed that the PMT call for next Tuesday, March 28, has been cancelled as there is a conference call on Thursday, March 30, 2006.

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Topic/Discussion	Action Item/Responsibility
Timeline.	Gail Lattrell and Flavio Leo will coordinate later today on a timeline for direction of getting people involved together and communicate further on these issues via email this week.