

DRAFT Telephone Conversation/Meeting Summary

Boston Overflight Noise Study Logan International Airport

DATE: 2/14/06

TIME: 9:00 AM



Telephone Conversation



Meeting



Other

SUBJECT: Project Management Call

SUMMARY PREPARED BY: Cheri Massaro

DATE PREPARED: 2/14/06

PARTICIPANTS (include affiliation):

Name	Affiliation
Steve Smith	PC
Greg Wellman	PC
Jon Woodward	IC
Berta Fernandez	IC
Gail Lattrell	FAA
Steve Kelley	FAA
Ralph Dormitzer	CAC
Sandra Kunz	CAC

COPIES OF SUMMARY SENT TO:

Individuals

Files

SUMMARY OF CONTINUING ACTION ITEMS

Alternative 8 – Steve Smith opened the meeting by confirming that there are no operational statistics or Alternative 8, for which the PC is RNAVing the existing corridor for the existing left downwind approach to Runway 15R. Steve reported that nothing has changed besides the fact that Alternative 8 has become an RNAV.

Alternatives 12a, 12b, and 12c – The PC reported that they will predict a percentage of late night arrivals and they have accounted for flows.

BOS/TAC Meeting – Steve Smith confirmed that a package has been sent out containing the materials needed to prepare for the BOS/TAC Meeting. Steve confirmed that he has set up a conference call for those members that want to be walked through the materials. Steve reported that the package was not sent out to PC/IC members; PC/IC members will be able to download the materials off of the BOS/TAC file sharing site.

Steve Kelley, Joe Bellabona, and Joe Davies will all attend the BOS/TAC Meeting on February 17.

Sandra Kunz will attempt to get in contact with Dovi Abbey's alternative representative and inform her on the issues that will be discussed at the BOS/TAC Meeting. Sandra will also attempt to contact Dovi Abbey, for he is out of town. (Sandra learned that the alternate moved out of state.)

Gail Lattrell is to look into obtaining a projector for the BOS/TAC Meeting.

The PC reported that they will focus on the key areas and agreed to keep it at summary level. The PC reported that they will look at the basic improvements, benefits, and likely issues and concerns.

DRAFT Telephone Conversation/Meeting Summary

Boston Overflight Noise Study Logan International Airport

The PC reported that they plan on using PDFs of the graphics to be shown at the BOS/TAC meeting. The IC suggested and the PC agreed that they use a live demonstration of the PDF in order to help those without capabilities of viewing it. PC will have the acrobat files at the meeting if needed.

Phase 2 Work Plan – The Project Management Team (PMT) agreed that they need to lay out a path that leads to closure on the work plan for Phase 1 and 2. Gail Lattrell reported that the FAA is still structuring management of a work plan. Steve Smith reported missing comments on Alternatives 4 and 6 from the IC. Jon Woodward confirmed that the IC will have the comments for Alternatives 4 and 6 in the next couple of days. Steve confirmed that he has received comments from the IC on Alternative 5 and they are in the process of reviewing them.

The IC reported that there will be an airspace briefing on Thursday before the BOSTAC meeting. The PMT agreed that it will be helpful in informing CAC members in preparation for the BOS/TAC Meeting.

The PMT suggested that they consider having a follow-up meeting in March with a subcommittee on the scope of work in order to discuss issues with drafts. The PMT agreed not to commit to a date until they have a full understanding of how the scope will move forward. The PMT also agreed that the forum site may be a good tool to use for this situation because it will draw in comments and responses.

DRAFT Telephone Conversation/Meeting Summary

Boston Overflight Noise Study Logan International Airport

Topic/Discussion	Action Item/Responsibility
BOS/TAC Meeting.	<p data-bbox="824 346 1443 499">Sandra Kunz will attempt to get in contact with Dovi Abbey's alternative representative and inform her on the issues that will be discussed at the BOS/TAC Meeting. Sandra will also attempt to contact Dovi Abbey, for he is out of town.</p> <p data-bbox="824 531 1443 594">Gail Lattrell is to look into obtaining a projector for the BOS/TAC Meeting.</p> <p data-bbox="824 611 1443 707">The PC is to provide a live demonstration of the PDF in order to help those without capabilities of viewing it.</p>