

Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

DATE: 4/08/08
TIME: 4:30 p.m. EST

Telephone Conversation
 Meeting
 Other

SUBJECT: Phase 2 Bi-Weekly Project Management Call

SUMMARY PREPARED BY: Rick Peloquin

DATE PREPARED: 4/08/08

ATTENDEES (include affiliation):

Name	Affiliation
Steve Smith	PC
Jon Woodward	IC
Terry English	FAA
Sandra Kunz	CAC (Braintree)
Jerry Falbo	CAC (Winthrop)
Flavio Leo	Massport

OBSERVERS (include affiliation):

Name	Affiliation
Ron Hardaway	CAC (East Boston)
Marianne McCabe	CAC (Marshfield)
Darryl Pomicter	CAC (Boston)
Maura Zlody	City of Boston
Richard Doucette	FAA

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I. Attendance:

Steve Smith took attendance.

II. Approval of 3/11/08 Meeting Notes:

There was a change and clarification to section VII Media Outreach. The three milestones listed should have been listed as follows:

1. Identification of proposed Phase 2 concepts
2. Alternatives selected for Level 3 analysis
3. CAC recommendations for implementation for Phase 2

The notes have been updated and approved.

III. Status Update:

a. Action Item Status:

S. Smith provided updates on the action items from the prior meeting. All action items were addressed as follows:

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i. FAA Level 1 Review of CAC Proposed Concepts

On 4/1/08, the FAA held a meeting to conduct Level 1 review of the proposed concepts from CAC.

ii. Massport Level 1 Review of CAC Proposed Concepts

At the end of March, Massport held a meeting to review Level 1 screening findings for those concepts that are under Massport review.

iii. IC Update of 2/28 Presentation to Reflect clarifications

This item has been completed.

iv. Outreach Letter

The FAA has mailed the outreach letters to the communities.

v. Added Outreach Page on Public Website

The outreach page has been added to the website under Phase 2. The most current outreach items will also be listed in the lower right-hand corner of the home page. The first letter was also placed on the Phase 2/Outreach webpage.

vi. FAA/Massport Level 1 Screening Report

PC is working with Massport and FAA to compile the independent findings of the Level 1 Screening analyses that were completed last month. Once the findings are compiled, a report will be created. The report will be given to IC for review. The estimated report completion date is early May.

vii. BONS Q&A Site

Although listed "in process" on the agenda, this has been completed. The new agreement for the forum site is in place and has been distributed to all CAC and BOS/TAC members. S. Smith will moderate the Q&A section of the website and reiterated that it is to only be used for technical questions and file sharing. For policy and other general questions, S. Smith reminded call participants to ensure that people use the protocol and the appropriate PMT member. He also informed all that the forum site is a service provided by R&A to help address technical questions as reports are distributed.

viii. Purpose and Need Topical Paper

PC is working with FAA to create a topical paper in order to begin a more robust discussion with CAC.

b. PC Budget/Schedule Status:

The PC budget/schedule was updated to reflect the month of February. As of 2/29/08, 21% of the budget (PC) has been expended. J. Woodward advised that IC numbers are virtually the same as PC with the exception of Element 2 – Public Coordination/Involvement. IC has currently used 42% of the budget allocated for this element.

IV. CAC Leadership Status:

S. Kunz has announced her resignation as CAC co-chair, but agreed to hold the position until a new co-chair is elected (approximately 30 days). She will also remain a CAC member as the Braintree representative. The CAC is holding a board of directors meeting tomorrow night and will discuss

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having a special election at the upcoming annual meeting. If this is approved, a new co-chair will be appointed at this meeting in mid May.

V. Elected Officials Update Meeting:

Due to scheduling conflicts, it was suggested that this meeting occur on the morning of 5/30/08, the day after the next BOS/TAC meeting. All PMT members agreed to this.

Action Items: (1) T. English will discuss meeting date/time with the congressional liaison to determine if 5/30/08 will work.

(2) T. English will look into three optional meeting venues.

VI. Media Outreach:

T. English reported that all the pertinent information was provided to the FAA public affairs office, who is beginning to draft the first media release for Phase 2. There was discussion about the content of the media outreach/news release. T. English stated that she needed to double check with Public Affairs to make sure it is okay to share the content with the CAC prior to the release. The FAA will likely hold the release within the next couple of weeks. This release will be primarily focused on announcing the proposed concepts for Phase 2. J. Falbo stated he would like to make sure that the announcement embodies a message regarding the uniqueness of this project and the considerations provided by the FAA and Massport.

F. Leo suggested that the communication departments of FAA and Massport should confer prior to the press release regarding media contacts and recipients.

VII. Status of Phase 1 Implementation:

T. English noted the following:

- Some of the conventional procedures (1,2,3,5,7,14,15) from Phase 1 were implemented on 2/14/08
- There will be an RNAV kickoff meeting in May
- The FAA denied the stay request from the Town of Marshfield and the Federal court upheld this decision.
- Awaiting Federal court review of FAA decision filed by the Town of Marshfield.

Action Items: (1) T. English will forward the updated schedule for implementation of procedures 6 and 11 to PMT.

VIII. Miscellaneous:

F. Leo suggested that the PMT call remain bi-weekly and would prefer a short call every two weeks instead of one call a month. After this discussion, it was agreed to revert back to having calls on a bi-weekly basis. The next call is scheduled for April 22, 2008, at 4:30 PM Eastern.