

Approved Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

DATE: 06/05/07
TIME: 4:00 p.m. EDT

Telephone Conversation
 Meeting
 Other

SUBJECT: Phase 2 Bi-Weekly Project Management Call

SUMMARY PREPARED BY: Rick Peloquin

DATE PREPARED: 06/06/07

ATTENDEES (include affiliation):

Name	Affiliation
Steve Smith	PC
Jon Woodward	IC
Gail Lattrell	FAA
Steve Kelly	FAA
Tina Gatewood	FAA
Richard Doucette	FAA
Sandra Kunz	CAC (Braintree)
Jerry Falbo	CAC (Winthrop)
Flavio Leo	Massport

PARTICIPANTS (include affiliation):

Name	Affiliation
Marianne McCabe	CAC (Marshfield)
Ron Hardaway	CAC (East Boston)
Will Lyman	CAC
Robb Varani	PC

COPIES OF SUMMARY SENT TO:

Individuals	Files
_____	_____

Attendance:

Steve Smith took attendance.

Approval of 05/22/07 Meeting Notes:

There was one change in the notes. The change was in the last sentence in the second paragraph under Project Status Report. The word "meetings" was changed to "meeting", indicating that the IC reported that attendance was only taken at one CAC meeting. Notes were then approved.

Action Item Status:

S. Smith called for updates on the action items from the prior meeting. All action items were addressed.

2005 vs 2006 Comparison Analysis - critical

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BOSTAC had made a decision to maintain 2005 as the existing baseline year for Phase 2. However, they also agreed to do a comparison to 2006 to ensure that the data is similar. S. Smith said that he has provided an amended task authorization to Wyle and that he was told that it will take approximately fifteen days for them to complete this comparison. Upon being completed, the results will be given to the IC for review.

Project Plan BOS/TAC/CAC Comments - critical

S. Smith stated that the due date for comments regarding this plan is this Friday (6/08/07). At the time of the call, he had only received comments from the FAA. There was discussion about extending this due date to ensure that all comments are received and addressed.

Noise Modeling Protocol - critical

S. Smith stated that this was sent to the IC for review. This cannot move forward until there is agreement from various parties.

BOS/TAC 5/24/07 Meeting Outcome:

S. Smith opened the floor to comments and mentioned that he is still waiting to receive the minutes from this meeting. There was a general feeling that this meeting was too long. It was also stated that back to back meetings (CAC and BOSTAC) is not ideal. There was a lot of discussion about meeting options and how to make these meetings shorter, more convenient, and more efficient. Web conferencing was mentioned as a suggestion. The other suggestion was to request technical topic questions (which would require a lengthy response) in writing. These questions would be answered using the protocol. J. Woodward said that it would be up to the project sponsors to determine if the question should be submitted in writing. PMT agreed that project sponsors will work to keep the meeting in order.

CAC 5/24/07 Meeting Outcome:

S. Kunz suggested bypassing this topic, since comprehensive notes are available.

Phase 1 Completion:

S. Kelly advised all participants that he received documentation which identified concerns with the cumulative noise analysis. FAA will consider the concerns outlined in the letter prior to making the decision on the environmental determination. CAC requested a copy. FAA will forward a copy to S. Kunz and J. Falbo.

Project Goal Statement:

There was some confusion on this subject. Some felt that this was resolved at the last meeting, but clarification is still needed to define the language in this statement. S. Kunz will request that CAC members please review version 2.00 of the plan, which contains the goal statement, and provide comments by this Friday. J. Falbo asked S. Smith how to define efficiency, but S. Smith asked him if this could be discussed when we get to alternative screening, where efficiency will need to be defined and quantified. J. Falbo agreed with S. Smith.

Other Business:

S. Smith stated that there is no reason why potential concepts cannot be identified. Currently, the only concepts for Phase 2 have come from Phase 1. He will put together a brief powerpoint

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containing the concept illustrations developed at the beginning of Phase 1, and would like to discuss how to proceed during the next call .

Observer Comments/Suggestions:

R. Hardaway stated that he doesn't like accusations made at the BOS/TAC meeting and felt that these were the cause of a lot of wasted time at the meeting. He also voiced his concern with the duration of the study and the 2010 timeline related to future technology, and asked if this is worth changing. S. Smith responded by stating that the amount of coordination dictates the timeline, not the concepts or the procedures analysis.

S. Smith stated that the BOSTAC meeting is very open and doesn't fall under Robert's Rules like the CAC meeting.

J. Falbo asked M. McCabe to copy the CAC on any correspondence that she submits to others regarding this project.

S. Smith closed the call.

Topic/Discussion	Action Item/Responsibility
Project Plan	<ul style="list-style-type: none">Email to be sent to CAC member list advising of the due date for comments.