

DRAFT Telephone Conversation/Meeting Summary

Boston Logan Airport Noise Study Logan International Airport

DATE: 04/24/07
TIME: 12:00 p.m. EDT

Telephone Conversation
 Meeting
 Other

SUBJECT: Phase 2 Bi-Weekly Project Management Call

SUMMARY PREPARED BY: Chris Jones

DATE PREPARED: 04/24/07

ATTENDEES (include affiliation):

Name	Affiliation
Steve Smith	PC
Jon Woodward	IC
Gail Lattrell	FAA
Steve Kelly	FAA
Tina Gatewood	FAA
Sandra Kunz	CAC (Braintree)
Jerry Falbo	CAC (Winthrop)
Flavio Leo	Massport

PARTICIPANTS (include affiliation):

Name	Affiliation
Pat Reilly	FAA
Pete Nelson	FAA
Joe Davies	FAA
Bettina Peronti	FAA
Richard Doucette	FAA
Dick Morrison	FAA
Marianne McCabe	CAC (Marshfield)
Declan Boland	CAC
Steve Lathrop	CAC (Hull)
Maura Zlody	City of Boston

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Attendance:

Steve Smith took attendance.

Approval of 04/10/07 Meeting Notes:

There was one change to a date in the notes. The last line of the fourth paragraph on page three was amended to read "May 24", replacing "April 24." Notes were then approved.

Action Item Status:

S. Smith called for updates on the action items from the prior meeting.

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CAC Members on BOS/TAC

Sandra Kunz asked a person from East Boston to participate on the BOS/TAC. She also asked Blossom Hoag. Ms. Hoag wanted to know how much time was needed. S. Kunz told her she thought meeting attendance would be quarterly and that participation would take less time than during Phase 1. S. Kunz believes membership will remain the same.

S. Kunz sent an e-mail arranging a meeting date and time. She has received 16 responses and will reconfirm with S. Smith and Gail Lattrell.

CAC Participation in PMT Call

S. Kunz stated that based on the e-mail she has received the call timing is discouraging people from participating. She believes that holding the call later in the day may facilitate attendance.

CAC Comments Communication protocol

Neither S. Kunz or Jerry Falbo have received comments on the protocol.

S. Smith made a few remarks explaining the webinar application and its possible future uses.

Project Status Report:

S. Smith shared the monthly progress report. The first item was “project management”. He explained that a records management protocol is being completed and readied for FAA review. He explained steps taken in “public involvement”, updates and improvements being made to the website, and the new forum site. He then discussed development of existing conditions using TAAM and development of the noise modeling protocol. No new analysis will be done until there is agreement from BOS/TAC on the protocol. Finally, S. Smith discussed the alternative screening process as outlined in the scope of work. Currently there is only an outline of the analysis and may give an update at the legislative briefing if there is time on the agenda.

Jon Woodward then gave his report. He stated that the IC report measures project progress and effort. The contract was finalized and he is working with CAC members to help them understand the cumulative noise effects. They have had several meetings and the cost has been significant.

J. Woodward then discussed the noise measurement analysis. He stated that he has done pre-measurement surveys around the Boston area and has developed basic needs materials for the sites. He has also reviewed and commented on the TAAM modeling protocol.

Noise Measurement Program Update:

The IC held a meeting on April 12 and several members of the CAC were in attendance. Scott Carpenter was on the call and they walked through the steps of the Noise Measurement Program. They recommended 16 sites, 12 were selected. They discussed general areas where noise measurements will be taken. They will include a site in Cohasset, Scituate, in Weymouth/Braintree/Quincy area, one in Revere, one in Hull (Pt Allerton) and a site in downtown Boston (leather district, china town, beacon hill, etc.). The IC is looking for sites that are secure and do not have much ambient noise. There was further discussion on this issue. The notes for the meeting are available and the IC has sent those notes to the PC.

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There was some discussion on the use of Kerry Circle as a noise measurement site and on other study variables, including population. The noise measurements will start next week and will run through mid-June.

Jerry Falbo asked whether noise will be measured in conjunction with radar. J. Woodward explained that radar will be provided by Massport and correlations will be run between measurements and flight data to determine what noise levels are related to various aircraft. He will ask for data for a six week period. There was further discussion on this topic.

TAAM Calibration Efforts:

S. Smith explained that he is awaiting updates on this effort. He explained what TAAM was and the information it provided. Currently, existing conditions are being modeled, verifying that assumptions made are matching up with data. There will be further discussion on this during the next meeting.

May 2 Meeting

S. Kunz had nothing to report. She will add items from the last meeting to the agenda. Both J. Woodward and S. Kunz concurred that a review of the Phase 2 scope would be anticipated by the CAC.

S. Kunz has advised CAC to have questions prepared. There was some discussion on the question and answer process at prior meetings. J. Falbo said that when the meeting occurs they should go through the outline and ask questions. Both Steve Kelly and Gail Lattrell will be in attendance. S. Kelly explained that they plan on walking through the scope of work discussing the desired outcomes. G. Lattrell suggested that it may be more effective if people had specific questions that were submitted in advance.

S. Kunz asked how long the consultants will take to discuss cumulative noise. S. Smith said that the information is on the website and doubts it will take more than ten to discuss. J. Woodward will discuss cumulative noise from the IC perspective. He suspects he will require an hour to an hour and a half.

There was further discussion on the agenda and on time necessary to answer questions. J. Falbo asked if a presentation were given by the FAA, how long would it take. S. Kelly said they could do a presentation in 15 minutes, but anticipated the question and answers afterward would take much longer. J. Falbo said that if questions exceed time they can be postponed to another meeting or to the BOS/TAC meeting.

Flavio Leo said that at the last meeting (June 2006 BOS/TAC meeting), he thought a matrix was issued with comments addressed, including explanations as to whether they were accepted or not. G. Lattrell affirmed this and indicated that a lot of comments were received. However, many individual letters may not have been addressed because the same questions were addressed in the matrix. There was discussion on this.

S. Kelly asked what the expectation was for the meeting. Kunz suggested sending out the matrix to see what changes have been made so people can see. S. Kelly suggested putting a time limit on FAA presentation. There was further discussion on the matrix. It was suggested that S. Kunz ask that

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questions be written at the beginning of the meeting. G. Lattrell will send out a prior version of the matrix to S. Kunz and J. Falbo for CAC member reference.

Other Business:

J. Woodward asked what the expectation is for the legislative briefing. S. Kelly explained that the FAA is hosting this for legislators so they will have a better understanding of the project. The meeting is on May 3, between 9:30 a.m. and 3:00 p.m. at FAA offices in Burlington. J. Woodward has received an invitation through CAC and wondered if they were expected to have a presentation. G. Lattrell said no presentations are expected from either the consultants or CAC leadership

There was further discussion on the legislative briefing. G. Lattrell explained that the meeting is generally for state leaders, Massport, the CAC, and FAA. G. Lattrell will send out a list of invitees. Maura Zlody expressed concern that only some municipal politicians may be invited. She believes representatives from all affected municipalities should be invited, if any are. G. Lattrell went through the list and stated that none were invited. F. Leo suggested describing the meeting as being for state and federal officials.

Marianne McCabe asked for an invitation. Her request was denied. S. Kelly explained that the sole purpose of this meeting is to update state and federal officials and it would be inappropriate for McCabe to be in attendance. There was extensive discussion on this issue.

Steve Lathrop asked a question about measurement protocol. He asked whether measurements go for 24 hours. J. Woodward responded in the affirmative. S. Lathrop asked whether monitors will be attended around the clock and J. Woodward said that they will be attended for 8 hours only. There was discussion on this issue and on the timing of measurements to be taken in Hull. J. Woodward will work with S. Lathrop to identify an appropriate noise measurement site in Pt. Allerton.

M. McCabe asked about joining BOS/TAC. As a CAC member, S. Kunz told her that there are no open CAC-member positions and filling any spots that do open requires considering those communities impacted during Phase 2. M. McCabe asked the FAA that she be considered for membership. There was extensive discussion on this issue.

S. Smith closed the call and asked that feedback be provided on webinar.

Topic/Discussion	Action Item/Responsibility
Comment/Responses to Phase 2 Scope of Work draft documents.	<ul style="list-style-type: none"><li data-bbox="873 1585 1414 1684">• G. Lattrell will send out a prior version of the matrix to S. Kunz and J. Falbo for CAC member reference.